

Dickson Housing Authority Newsletter Winter Edition



“Safe, stable housing is the foundation of strong communities.”

December 2025 January 2026 February 2026

ANNOUNCEMENTS/ REMINDERS

Rent is due by the 1st of each month.
Late after the closing business day of the 10th of the month.

Please note that utility charges run one month behind. The charges you see posted each month are for the previous month.

If you have new contact information such as phone number, or email address, please contact our office as soon as possible.

If you're planning to move out, you must give the DHA office a 30-Day written notice.

Local Departments

Dickson Police Department
Non-Emergency Dispatch
615-446-8041

Fire Department
615-446-6331

Emergencies
Dial: 911

RESIDENT FEEDBACK MEETING

**REED COMMUNITY CENTER
JANUARY 8**

**TWO SESSIONS:
10:00 AM
& 5:00 PM**

**WITH
TERRY WILCOX**



IN THE GYM

GOOD NEWS! TENANTS CAN NOW MAKE PAYMENTS BY CARD

**A SMALL CARD-PROCESSING FEE APPLIES –
THANK YOU FOR YOUR UNDERSTANDING.**

**TENANTS CAN NOW REGISTER AND MAKE
PAYMENTS ONLINE AT www.dicksonhousing.gov**



REED COMMUNITY CENTER EVENTS

DECEMBER

December 5th ~ Healthy Holiday Cooking Class

Dickson County Dept of Health will be hosting a class from 1-4 PM in the Meeting Room.

December 6th & 20th ~ Mission 615

10AM-Noon at the Pavilion

December 13th ~ Toys for Tots

The Jesus Team will be here from 8AM-4PM distributing toys

Reed Community Center will be closed the following days:

December 19th, 25th, 26th & 29th

Happy Holidays!



JANUARY

January 1st ~ Office closed

January 3rd & 17th ~ Mission 615

Kids Ministry from 10AM-NOON

January 9th & 23rd ~ Crafts & Bingo

Join us at 2:30PM for an hour of fun!

January 19th ~Offices closed for Martin Luther King Jr Day



FEBRUARY

February 7th & 21st ~ Mission 615

Kids Ministry from 10AM-Noon

February 6th & 20th ~ Crafts & Bingo

Happy Valentines Day on the 14th!



Please note: Children at DHA events should always be accompanied and supervised by a parent or adult.

How to Fill Out a Money Order or Check:

Money Order:

1. **Recipient's Name:** Write D.H.A. on the "Pay to the Order of" line.
2. **Amount:** Write the amount in numbers and words.
3. **Purchaser's Address:** Fill in your address on the "From" line.
4. **Memo Section:** Optional (e.g., "Rent for January").
5. **Signature:** Print your name in the "Purchaser's Signature" line.
6. **Keep the Receipt** for reference.

Check:

1. **Date:** Write the current date in the top-right corner.
2. **Payee's Name:** Write the name of the person or business you're paying.
3. **Amount:** Write the amount in both numbers and words.
4. **Memo Line:** Optional (e.g., "Rent for January").
5. **Signature:** Sign your name in the bottom-right corner of the money order.

Payment Drop-Off Instructions:

- **No Cash in the Dropbox:** Cash will not be processed. Only checks or money orders are accepted.
- The Dropbox is for after-hours use only. Payments made during business hours must be brought inside for processing.



Community Rules & Guidelines:

- **Animal Care & Control:** All animals must be kept inside or on a leash. Residents are responsible for cleaning up after their pets.
- **Playground:** Children under 10 must be supervised. Residents are responsible for their children's actions.
- **Smoking Policy:** No smoking inside units or within 25 feet of any unit.

Lease Reminders:

Tenant Obligations:

- You should let the housing property management know right away if you see any pests (e.g. insects, rodents, or bugs) inside your apartment.
- Reasonable accommodations for disabled household members are available upon request.

Maintenance Emergency

**If you have an emergency during office hours please call the office
before calling maintenance.**

Dutch- 615-417-0813

Todd- 615-607-8639

James- 615-607-8640

MAINTENANCE

Trash If your trash does not fit in your trash can, **DO NOT** set it on the ground. Cumberland Disposal will NOT pick it up. Do not store trash on your porches. If it doesn't fit, take it to one of the city trash receptacles. You are responsible for your trash. If we have to dispose of it for you, a fee will be charged.

Trash Cans There is a Cumberland Disposal trash can issued to every unit. Look on the inside lid to find your unit number. After trash has been picked up, please return YOUR can to your unit.

Outside of Units Nothing should be stored outside of your unit other than lawn furniture and grills (2 small chairs, +small table, + grill). Mattresses, old tires, bikes, toys, tarps, wagons, trash, etc. should not be stored on the porch or in the yard. Use your storage rooms to store these items.

Plants Plants potted are only allowed on porches. Before planting anything, check with management first.

Pets We are having a major issue with pet waste in the yards. If you have a pet, you signed a pet agreement that states that **you** are responsible for cleaning this up after your pets. Our staff does not want to step in waste and then track it into your apartment, our office, etc. If this continues to be a problem, pet fees will increase.

Leashes When your pet is outside, they are to be on a leash at all times. They ARE NOT to be leashed and then left outside. You must stay with them. When restrained, the leash must be tied up so that neither the leash, nor the pet, will cross over walkways, stairs, sidewalks, etc. When finished with the leash/chain, do not leave it on the ground. These can cause serious damage to mowers/weed eaters. If we pick it up, it will be discarded.

Don't forget...

Do not remove insulated covers from the outside faucets

LEAKS Report immediately! Report leaking toilets, showers and sinks.

STRAY CATS Stray cats have become an ongoing issue. We ask you to not be feeding them.

Winter tips...



- **Keep faucets dripping** during extreme cold weather to help prevent frozen pipes.
- **Use space heaters safely**—keep them 3 feet away from anything that can burn.
- **Watch for ice** and use handrails to avoid slips and falls.

Dump Trailer – January 2026

The dump trailer will be available throughout **January 2026** for resident use. Dates TBD.

Important reminder:

Do NOT place tires or appliances inside the dump trailer.

Place these items **beside the trailer** for proper disposal.



Rent our Community Building!

Looking for a venue for your next event, meeting, or workout session?

The **Reed Community Center** has rental space available!

Rental Rates (Non-Residents):

- **Gym:** \$40 for the first hour, \$75 for 2 hours
- **Meeting Room:** \$30 for the first hour, \$50 for 2 hours

 **Residents receive 50% off all rental rates!**

Resident Notice: RAD Program Update

DHA is currently considering the **RAD (Rental Assistance Demonstration)** program as a possible option for the future.

No decisions have been made at this time. If any changes are planned, **residents will be informed well in advance** and given the opportunity to ask questions and share feedback.

DHA will keep you informed every step of the way.

DHA Mission

The Dickson Housing Authority is committed to building strong communities by providing quality housing and empowering families in partnership with community resource providers.

Staff

Administration:

Executive Director: Bernadette Mekalska

Financial Officer: Dan Henderson

Accounts Payable: Avery Barrett

Receptionist: Estrella Rodriguez

Dickson Housing Programs:

Public Housing Manager: Tosha Curtis

Section 8 Coordinator: Sarah Leegan

Resident Services Coordinator: Terry Wilcox

Maintenance:

Maintenance Supervisor: Dutch Denker

Technicians: Todd Stokes, James Coke

Contact Us

Dickson Housing Authority

333 Martin L. King Jr. Blvd.

Dickson, TN 37055

Phone: 615-446-9371

Fax: 615-441-1391

Website: www.dicksonhousing.gov



Feedback & suggestions

Thank you for reading the DHA newsletter! Your Voice Matters! Share your thoughts, ideas, or feedback with us – together, we can make our community even better. We hope you find this information helpful. Contact us today! Stay safe and have a great winter!